

CURRICULUM VITAE

First name: AHOUANGAN

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Birthday: 14 juin 1992 (Cotonou)

TITLE, RESPONSIBILITY AND ACADEMIC AFFILIATION

Finance Department Manager
Laboratory of Genetics, Biotechnology and Seed Science
Financial Manager PEA-Biovalor Project
Faculty of Agronomic Sciences
University of Abomey Calavi
01 BP 526 Cotonou, Republic of Benin

EDUCATION/QUALIFICATION

2023 – 2025: Master candidate in Management of public Procurement (On going) at the National School of Administration (ENA) of the University of Abomey Calavi (UAC)

2021 -2022: Master 1 in Finance Administration at the National School of Administration (ENA) of the University of Abomey Calavi (UAC)

October 2018: National Bachelor Degree in Banking Finance and Insurance

2014 -2017: Bachelor Degree in Banking and Finance at African University of Technology and Management (UATM)

WORK EXPERIENCES

- **June 2017-Present: Budget manager at the Laboratory of Genetics Biotechnology and Seed Sciences**

> RESPONSABILITIES

My tasks were :

- process checks and finalize the travel expenses claim ensuring correct budget codes, exchange rates, expense reporting and presence of all receipts,

- prepare the travel expenses claim summaries for review by the partners,
- ensure proper filing of accounting documents for ease of retrieval during audit and project review exercises,
- keep custody of office petty cash ensuring monthly count and reconciliation,
- act as a bank agent and monitor the banking platform ensuring adequate balances and accurate information,
- prepare payments and uploading on online bank platform
- assist to make logistical arrangements for meetings, seminars, conferences and duty travels,
- update the asset register and tag fixed assets,
- manage the office cars in terms of maintenance, fueling and any related issue,
- perform any other duties deemed necessary for the office management,
- the preparation and examination of budgets for the different activities,
- the preparation of different work contracts,
- funds transfer to the partners and grantees of the INTRA AFRICA projects such as MOBREED and GENES funded by European Union
- I also served as accountant for different projects of the Unit such as:
 - BIOVALOR funded by the *Agence Nationale de la Recherche (ANR, Republique Française)* with a budget of 3 180 000 Euros;
 - INTRA AFRICA MOBREED, Financed by *European Union* with a budget of 1 453 000 Euros
 - AGRO ECO, financed by the *Academie de Recherche et d'Enseignement Supérieur (ARES)* with a budget of 499 777 Euros;
 - TAERA, financed by the *Agence Belge pour le Développement* with a budget of 199 952 Euros
 - TAVI, financed the *Council of Agriculture of Taiwan* by with a budget of 228 971 Euros
 - BMZ-CGT, financed by the *Deutsche Gesellschaft für Internationale Zusammenarbeit* with a budget of 123 508 Euros
 - COWPEA financed by *United states Agency for International Development (USAID)* with a budget of 85 578 Euros

- **May 2018-July 2018: Internship at Bank of Africa, UAC branch, Benin**

> RESPONSABILITIES

My tasks were :

- the constitution of the opening account files,
- the control of the mandatory information that must include a check,
- control of check,
- deposit forms filled out by customers,
- the closed envelopment of other bank checks,
- account opening to clients, and
- issuance of counter cards and check books.

PRIZES AND OTHERS ACHIEVEMENTS

July 2023: Organisation and participation to the hybrid symposium on west Africa agroecology in agriculture at the University of Abomey-Calavi, AGROECO project from July 18-20, 2023.

January 2023: Certificate of participation to the training on the *quality approach*

July 2022: Organisation and participation to the hybrid symposium on “The state of -the -art of tomato research in West Africa” that was held in Benin Republic at the University of Abomey-Calavi Calavi, on 27, 28 and 29 July 2022

January 2020: Achievement Congratulation letter from the Director of the GBioS Laboratory

November 2018: Certificate of active participation in the drafting of the project Improved Orange Fleshed Sweet Potato value chains for food and Nutrition security in Benin financed by the African Union (SWEET POTATO).

OTHER SKILLS

Language: Good conversant in both written and spoken English, and Excellent conversant in both written and spoken French.

Computer: Good command of Microsoft Office tools, and Statistical analysis of large data set using R.

Communication: Strong abilities in communicating with partners and verification of justification provided.

REFERENCES

Prof. Dr. Ir Enoch G. ACHIGAN DAKO

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